

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, April 13, 2021
7:30 PM via Zoom**

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Seng at 7:32 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

II. ROLL CALL

Trustees present via Zoom were: Cynthia Seng, Angel Albanese, Kathy Palella, Allison Kellish, Lisa Dunn, Karen DeMarco, Carla Wagner and Donna Roglieri

Also via Zoom: Director Megan Kociolek

III. PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2021.22

- A. BE IT RESOLVED** that the Board of Trustees of the Clark Public Library approves the minutes of the March 9, 2021 as distributed to all members.

Upon motion by Lisa Dunn and seconded by Karen DeMarco this motion was unanimously approved.

V. COMMUNICATIONS - N/A

VI. DIRECTOR'S REPORT

Megan will be meeting with Mr. Laezza to discuss the Construction Bond and our HVAC system. Megan received the lowest quote of \$9,600.00 from Matt Pisano to move shelves so that the new flooring can be installed. There are some electrical outlets that are broken and/or not working that need to be replaced. Megan will be meeting with the electrician. Many of the Library employees have been vaccinated. Books no longer have to be kept in quarantine.

VII. PRESIDENT'S REPORT

Cindy thanked everyone for joining the Zoom meeting with the hope that we can meet in person (socially distanced) soon.

VIII. COMMITTEE REPORTS

Finance committee met and reviewed the budget. The major changes are added money for the purchase of books, e-books and increased building and maintenance costs.

IX. FRIENDS REPORT

The Friends are planning a fundraiser in September to be held outside.

X. OLD BUSINESS ~ N/A

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2021.23

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the bill list in the amount of **\$ 21,322.87**.

Upon motion by Karen DeMarco and seconded by Lisa Dunn this resolution was unanimously approved by roll call vote.

B. APPROVAL OF 2021 BUDGET

RES.2021.24

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **2021 Budget in the amount of \$996,361.00**.

Upon motion by Angel Albanese and seconded by Kathy Palella this resolution was unanimously approved by roll call vote.

C. APPROVAL OF ESTIMATE TO MOVE SHELVING

RES.2021.25

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **contract to move shelving in the amount of \$9,600.00, to be funded by the Capital account, to Matt Pisano, Painting and Construction, LLC**.

Upon motion by Karen DeMarco and seconded by Lisa Dunn this resolution was unanimously approved by roll call vote.

XII. PUBLIC PARTICIPATION

As per Board Resolution 92-24 passed June 10, 1992, a member of the public will be limited to one five minute period and that the number of periods available to a single individual is limited to two five minute sessions at the discretion of the chair.

XIII. NOTICE OF NEXT BOARD MEETING

The next Regular Meeting of the Board of Trustees of the Clark Public Library is to take place on **Tuesday, May 11, 2021 at 7:30 PM** at the Clark Public Library.

XIV. ADJOURNMENT

Upon motion by Angel Albanese and seconded by Allison Kellish the meeting was adjourned at 8:04 PM by Cynthia Seng.

Respectfully Submitted: Donna Roglieri