

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
Wednesday, May 12, 2021
7:30 PM via Zoom**

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Seng at 7:32 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

II. ROLL CALL

Trustees present were: Cynthia Seng, Donna Roglieri, Karen DeMarco, Lisa Dunn, Leila Molaie, and Carla Wagner.

Also in attendance Director Megan Kociolek.

III. PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2021.26

BE IT RESOLVED that the Board of Trustees of the Clark Public Library approves the minutes of the April 13, 2021 meeting as distributed to all members.

Upon motion by Karen DeMarco and seconded by Carla Wagner this motion was unanimously approved.

V. COMMUNICATIONS

Ek Ju handed in her resignation letter effective May 14, 2021. The job has been posted and resumes have started coming in.

VI. DIRECTOR'S REPORT

Construction Bond grant will be submitted next week. The new flooring is coming along nicely. Phase 3 should be completed next week. The library has hired a part time library associate and will work in children's and circulation.

VII. PRESIDENT'S REPORT

Thank you all for changing the meeting date as I have the opportunity to take an American Sign Language class and I am very excited about it.

VIII. COMMITTEE REPORTS

Reopening committee met and after the Police Department's old building is demolished, the Library will be reopening with their normal hours. Curbside pick up will continue, but no appointments will be needed to browse for books in person. Capital committee will be meeting in June.

IX. FRIENDS REPORT

Outdoor event with vendors, crafts and food trucks to be held on September 25, 2021 from 9 am until 3 pm. The lottery tree and 50/50 will be resuming. The Friends are planning to have a book sale and DVD sale. All museums

have extended their passes.

X. OLD BUSINESS - N/A

XI. NEW BUSINESS

**A. APPROVAL OF BILLS
RES.2021.27**

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the bill list in the amount of **\$34,146.52**.

Upon motion by Lisa Dunn and seconded by Karen DeMarco this resolution was unanimously approved by roll call vote.

**B. APPROVAL OF 2020 AUDIT DRAFT
RES.2021.28**

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **audit draft**.

Upon motion by Leila Molaie and seconded by Karen DeMarco this resolution was unanimously approved.

**C. APPROVAL OF ARC ELECTRIC ESTIMATE FOR INSTALLATION OF FLOOR
OUTLETS
RES.2021.29**

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **ARC Electric estimate not to exceed \$3,469.00**.

Upon motion by Karen DeMarco and seconded by Lisa Dunn this motion was unanimously approved by roll call vote.

**D. APPROVAL TO APPLY FOR THE NJ LIBRARY CONSTRUCTION BOND ACT
RES.2021.30**

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby grants the library permission to apply for the **NJ Library Construction Bond Act funds**.

Upon motion by Karen DeMarco and seconded by Lisa Dunn this resolution was unanimously approved.

XI. PUBLIC PARTICIPATION

As per Board Resolution 92-24 passed June 10, 1992, a member of the public will be limited to one five minute period and that the number of periods available to a single individual is limited to two five minute sessions at the discretion of the chair.

XII. NOTICE OF NEXT BOARD MEETING

The next Regular Meeting of the Board of Trustees of the Clark Public Library is to take place on **Wednesday, June 9, 2021 at 7:30 PM** at the Clark Public Library.

XIII. ADJOURNMENT

Upon motion by Lisa Dunn and seconded by Donna Roglieri the meeting

was adjourned at 7:59 PM by Cynthia Seng.

Respectfully Submitted: Donna Roglieri