

**MINUTES OF THE BOARD OF TRUSTEES  
OF THE CLARK PUBLIC LIBRARY  
TUESDAY, October 13, 2021  
7:30 PM CLARK PUBLIC LIBRARY**

**I. OPEN PUBLIC MEETING**

The meeting was called to order by Cynthia Seng at 7:31 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

**II. ROLL CALL**

Trustees present were: Cynthia Seng, Donna Roglieri, Kathy Palella, Carla Wagner, Leila Molaie(Zoom), and Karen DeMarco(Zoom).

Also in attendance Director Megan Kociolek

**III. PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE**

**IV. APPROVAL OF MINUTES**

**RES.2021.42**

**A. BE IT RESOLVED** that the Board of Trustees of the Clark Public Library approves the minutes of the September 14, 2021 meeting as distributed to all members.

Upon motion by Carla Wagner and seconded by Kathy Palella this motion was unanimously approved.

**V. COMMUNICATIONS - N/A**

**VI. DIRECTOR'S REPORT**

The Township paid for the Library roof to be sealed. The Township is also paying for our HVAC system and some new furniture. The Library Market calendar should be up and running by November 8<sup>th</sup>. We will be booking room reservations after that. The Library would like to update the bathrooms to be "hands free". Megan will look into changing the toilets, faucets, soap dispensers and towel dispensers that can be used without touching them.

**VII. PRESIDENT'S REPORT**

Thank you Karen and Leila for zooming into the meeting tonight and to everyone for accommodating the date change.

**VIII. COMMITTEE REPORTS - N/A**

**IX. FRIENDS REPORT**

The October 2<sup>nd</sup> Vendor Event was successful and raised approximately \$2200. Boscov's Friends helping Friends fundraiser is next week.

**X. OLD BUSINESS - N/A**

**XI. NEW BUSINESS**

**A. APPROVAL OF BILLS**  
**RES.2021.43**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby

approves the bill list in the amount of **\$44,606.39**.

Upon motion by Karen DeMarco and seconded by Carla Wagner this resolution was unanimously approved by roll call vote.

**B. APPROVAL OF TECHNOLOGY STAFF CODE OF CONDUCT POLICY**

**RES.2021.44**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the **Technology Staff Code of Conduct Policy**.

Upon motion by Leila Molaie and seconded by Kathy Palella this resolution was unanimously approved.

**C. APPROVAL OF INGRAM AS A SECONDARY VENDOR FOR BOOK PURCHASES**  
**RES.2021.45**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves utilizing the services of **Ingram as a secondary vendor for book purchases**.

Upon motion by Karen DeMarco and seconded by Leila Molaie this resolution was unanimously approved.

**D. APPROVAL OF AYERS ROOM PAINTING BID**  
**RES.2021.46**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public hereby approves the proposal from isaeno Construction **to paint the Ayers Room, amount not to exceed \$2200**.

Upon motion by Donna Roglieri and seconded by Carla Wagner this resolution was unanimously approved by roll call vote.

**XII. PUBLIC PARTICIPATION**

As per Board Resolution 92-24 passed June 10, 1992, a member of the public will be limited to one five minute period and that the number of periods available to a single individual is limited to two five minute sessions at the discretion of the chair.

**XIII. NOTICE OF NEXT BOARD MEETING**

The next Regular Meeting of the Board of Trustees of the Clark Public Library is to take place on **Tuesday, November 9, 2021 at 7:30 PM** at the Clark Public Library.

**XIV. ADJOURNMENT**

Upon motion by Kathy Palella and seconded by Karen DeMarco the meeting was adjourned at 7:58 PM by Cynthia Seng.

Respectfully Submitted: Donna Roglieri