

**MINUTES OF THE BOARD OF TRUSTEES  
OF THE CLARK PUBLIC LIBRARY  
TUESDAY, September 14, 2021  
7:30 PM CLARK PUBLIC LIBRARY**

**I. OPEN PUBLIC MEETING**

The meeting was called to order by Cynthia Seng at 7:30 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

**II. ROLL CALL**

Trustees present were: Cynthia Seng, Angel Albanese, Donna Roglieri, Lisa Dunn, Kathy Palella, Allison Kellish, Leila Molaie (8:30 PM), and Karen DeMarco.

Also in attendance Director Megan Kociolek.

**III. PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE**

**IV. APPROVAL OF MINUTES**

**RES.2021.36**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the minutes of the July 20, 2021 meeting as distributed to all members.

Upon motion by Lisa Dunn and seconded by Karen DeMarco this motion was unanimously approved.

**V. COMMUNICATIONS - N/A**

**VI. DIRECTOR'S REPORT**

The digital sign was fixed today. The roof is leaking onto the second floor shelves and books. It needs to be repaired. Our calendar system we use now is being phased out and there will be no more tech support. Megan has been researching different products and Megan feels she has found one that will suit our needs, is ADA compliant, mobile friendly, and easy to use with software features that will streamline scheduling, registration, etc. Minor flooding occurred during the recent storm and it was remediate quickly. Cranford library wants to collaborate with us on larger programs. It will be called, "Better Together".

**VII. PRESIDENT'S REPORT**

Cindy has a conflict with Tuesday night meetings in October and November. It is so nice to see everyone in person again!

**VIII. COMMITTEE REPORTS**

The Policy committee will meet on Tuesday, September 21, 2021 at 6:45 PM at the Library.

**IX. FRIENDS REPORT**

Our first meeting was September 13, 2021 since the pandemic. October 20, 2021 is Boscov's friends helping friends fundraising day. Tickets are available for sale at the cost of \$5.00 and you receive a percentage off most items in the store.

**X. OLD BUSINESS - N/A**

**XI. NEW BUSINESS**

**A. APPROVAL OF BILLS  
RES.2021.37**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the bill list in the amount of **\$ 17,467.26**.

Upon motion by Karen DeMarco and seconded by Lisa Dunn this resolution was unanimously approved by roll call vote.

**B. APPROVAL TO PURCHASE TEEN AND CAFÉ FURNITURE  
RES.2021.38**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the purchase and installation of **new furniture for the teen and café areas of the library in the amount of \$12,995.90**.

Upon motion by Allison Kellish and seconded by Kathy Palella this resolution was unanimously approved by roll call vote.

**C. APPROVAL OF LIBRARY MARKET PROPOSAL  
RES.2021.39**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the proposal from **Library Market in the amount of \$3,500 for the first year and \$1,500 per year after the first year**.

Upon motion by Karen DeMarco and seconded by Angel Albanese this resolution was unanimously approved by roll call vote.

**D. APPROVAL OF ESTIMATE TO FIX ROOF  
RES.2021.40**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the **proposal from S & S to fix roof issues in the amount of \$2,350**.

Upon motion by Lisa Dunn and seconded by Allison Kellish this resolution was unanimously approved by roll call vote.

**E. APPROVAL TO CLOSE THE MORNING OF 9/22/2021 FOR CPR TRAINING  
FOR STAFF  
RES.2021.41**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the closing of the Library for the morning of September 22 **for CPR training for staff**.

Upon motion by Angel Albanese and seconded by Karen DeMarco this resolution was unanimously approved.

**XI. PUBLIC PARTICIPATION**

As per Board Resolution 92-24 passed June 10, 1992, a member of the public will be limited to one five minute period and that the number of periods available to a single individual is limited to two five minute sessions at the discretion of the chair.

**XII. NOTICE OF NEXT BOARD MEETING**

The next Regular Meeting of the Board of Trustees of the Clark Public Library is to take place on **Wednesday, October 13, 2021 at 7:30 PM** at the Clark Public Library.

**XIII. ADJOURNMENT**

Upon motion by Angel Albanese and seconded by Karen DeMarco the

meeting was adjourned at 8:55 PM by Cynthia Seng.

Respectfully Submitted: Donna Roglieri