

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, MARCH 8, 2022
7:30 PM CLARK PUBLIC LIBRARY**

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Seng at 7:30 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

II. ROLL CALL

Trustees present: Angel Albanese, Lisa Dunn, Allison Kellish, Cynthia Seng, Donna Roglieri, Leila Molaie (via Zoom), and Karen DeMarco.

Also in attendance: Director Megan Kociolek

III. PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2022.22

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **minutes of the February 15, 2022 meeting.**

Upon motion by Lisa Dunn and seconded by Karen DeMarco this resolution was unanimously approved.

V. COMMUNICATIONS

- The library has a new iPad for health assistance (telehealth)
 - *HIPPA certified
 - *A large number of languages available
 - * Automatic sign out
- A pipe connecting to fire alarm was leaking and needed to be repaired

VI. DIRECTOR'S REPORT

- Policy committee needs to work on Lock Down policy, Active Shooter policy, and Fire Drill policy.
- State report signed and submitted for grant. Megan is working on grant agreement to be submitted in April.
- Budget is being worked on
- Capital committee is meeting tomorrow to discuss new furniture for library

VII. PRESIDENT'S REPORT – N/A

VIII. COMMITTEE REPORT – N/A

XI. FRIEND'S REPORT

- Next meeting is March 28th
- Friends are planning a costume jewelry sale, an outdoor vendor fair in May, a book sale in September, and jewelry bingo in November.
- Together with Cranford Friends they paid for "Better Together" series

X. OLD BUSINESS – N/A

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2022.23

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the bill list in the amount of **\$14.255.**

Upon motion by Karen DeMarco and seconded by Lisa Dunn this resolution was unanimously approved by roll call vote.

B. APPROVAL OF FIRE SYSTEM REPAIR QUOTE (RETROACTIVELY) RES.2022.24

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **fire system repair quote in the amount of \$1966.02.**

Upon motion by Allison Kellish and seconded by Leila Molaie this resolution was unanimously approved by roll call vote.

C. APPROVAL TO CLOSE ON MARCH 30 FOR SEMINAR AND MANDATORY STAFF TRAINING **RES.2022.25**

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **closing of library on March 30, 2022.**

Upon motion by Karen DeMarco and seconded by Lisa Dunn this resolution was unanimously approved.

XI. PUBLIC PARTICIPATION

As per Board Resolution 92-94 passed June 10, 1992, a member of the public shall be limited to one five-minute session and that the number of periods available to a single individual is limited to two five-minute sessions at the discretion of the chair.

XII. NOTICE OF THE NEXT BOARD MEETING

The next Regular meeting of the Board of Trustees of the Clark Public Library is to take place on **April 12, 2022** at 7:30 PM at the Clark Public Library.

XIII. ADJOURNMENT

Upon motion by Karen DeMarco and seconded by Allison Kellish the meeting was adjourned at 8:07 PM by Cynthia Seng.

Respectfully submitted: Donna Roglieri

