

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, MAY 10, 2022
7:30 PM CLARK PUBLIC LIBRARY**

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Seng at 7:32 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

II. ROLL CALL

Trustees present: Angel Albanese (via Zoom), Allison Kellish, Kathy Palella, Lisa Dunn, Cynthia Seng, Donna Roglieri, Leila Molaie (via Zoom) and Karen DeMarco

Also in attendance: Director Megan Kociolek

III. PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2022.29

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **minutes of the April 12, 2022 meeting.**

Upon motion by Karen DeMarco and seconded by Kathy Palella this resolution was unanimously approved.

V. COMMUNICATIONS

- The auditors have no identified issues in the audit report.
- Lifeline has a proposal to upgrade server and TLC
- Karen has attended the Book Club and Craft Club and wanted everyone to know what wonderful discussions and enjoyable activities they have been doing

VI. DIRECTOR'S REPORT

- Megan has started staff evaluations
- The Friends purchased a Switch for teens so they can have gaming tournaments

VII. PRESIDENT'S REPORT

- Reminder the Friends are having a vendor craft fair

VIII. COMMITTEE REPORT

- Capital committee to meet again to review more furniture designs

IX. FRIEND'S REPORT

- Next meeting is May 23rd
- Our costume jewelry sale raised **\$225**

X. OLD BUSINESS – N/A

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2022.30

BE IT RESOLVED that the Board of Trustees of the Clark Public hereby approves the bill list in the amount of **\$14,621.36**.

Upon motion by Lisa Dunn and seconded by Allison Kellish this resolution was unanimously approved by roll call vote.

B. APPROVAL OF 2021 AUDIT

RES.2022.31

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **2021 Audit**.

Upon motion by Angel Albanese and seconded by Karen DeMarco this resolution was unanimously approved.

C. APPROVAL OF LIFELINE IT CONTRACT

RES.2022.32

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **new Lifeline IT contract**.

Upon motion by Lisa Dunn and seconded by Kathy Palella this resolution was unanimously approved by roll call vote.

Upon motion by Angel Albanese and seconded by Lisa Dunn the Board of Trustees moved into private session at 7:48 pm to discuss personnel matters.

Upon motion by Karen DeMarco and seconded by Angel Albanese the Board of Trustees returned to public session at 8:13 pm.

XII. PUBLIC PARTICIPATION

As per Board Resolution 92-94 passed June 10, 1992, a member of the public shall be limited to one five-minute session and that the number of periods available to a single individual is limited to two five-minute sessions at the discretion of the chair.

XIII. NOTICE OF THE NEXT BOARD MEETING

The next Regular meeting of the Board of Trustees of the Clark Public Library is to take place on **June 14, 2022** at 7:30 PM at the Clark Public Library.

XIII. ADJOURNMENT

Upon motion by Allison Kellish and seconded by Karen DeMarco the meeting was adjourned at 8:14 PM by Cynthia Seng.

Respectfully submitted: Donna Roglieri