

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, OCTOBER 11, 2022
7:30 PM CLARK PUBLIC LIBRARY**

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Seng at 7:31 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

II. ROLL CALL

Trustees present: Angel Albanese, Lisa Dunn, Kathy Palella, Allison Kellish (via Zoom), Cynthia Seng, Donna Roglieri, Leila Molaie and Karen DeMarco.

Also in attendance: Director Megan Kociolek

III. PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2022.44

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **minutes of the September 13, 2022 meeting.**

Upon motion by Lisa Dunn and seconded by Leila Molaie this resolution was unanimously approved.

V. COMMUNICATIONS

- The library will receive an additional \$126,137.00 (approximately) as our 1/3 mil went up for next year.

VI. DIRECTOR'S REPORT

- The LMXAC, Strategic and Capital committees will need to meet later this month or in early November.
- The library's server is at end of life – Megan is looking at prices for a new one.
- HVAC duct work has been created; we are still waiting for the units.
- Megan is interviewing more library assistants.
- A bench was ordered for the front of the library.

VII. PRESIDENT'S REPORT

- Eileen from LMXAC was at last month's meeting and clarified some questions I had regarding joining. LMXAC is nonprofit and has a college website for books. I was very impressed with this program and we should seriously consider it.

VIII. COMMITTEE REPORT

- Meetings to be set up with Strategic, Capital and LMXAC committees.

IX. FRIEND'S REPORT

- October 29th from 10 am to 3 pm the Friends will be hosting a book and costume jewelry sale. Two authors will be attending with their books.
- Fall leaf fundraiser is ongoing.
- Jewelry bingo is upcoming.
- Megan and librarians gave the Friends their wish lists and all items were approved which included: a flat screen tv, switch games, maker space items, and escape room items.

X. OLD BUSINESS – N/A

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2022.45

BE IT RESOLVED that the Board of Trustees of the Clark Public hereby approves the bill list in the amount of **\$34,842.95**.

Upon motion by Karen DeMarco and seconded by Allison Kellish this resolution was unanimously approved by roll call vote.

B. APPROVAL TO ENTER INTO CONTRACT WITH LMXAC

RES.2022.46

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves entering into a contract with LMXAC in the amount as follows:

- LMXAC annual membership cost for 2023 - \$8,100
- Circulation software cost for 2023 - \$13,207
- Digital circulation cost for 2023 - \$2,000

For a total of \$23,307

- A one-time telecommunication fee of \$2,000
- A migration of data cost not to exceed \$23,000 to be paid over 3 years

For a total of \$43,751

Date and time range for installation will be requested by Library Director to be done as soon as possible.

Upon motion by Lisa Dunn and seconded by Leila Molaie this resolution was unanimously approved by roll call vote.

XII. PUBLIC PARTICIPATION

As per Board Resolution 92-94 passed June 10, 1992, a member of the public shall be limited to one five-minute session and that the number of periods available to a single individual is limited to two five-minute sessions at the discretion of the chair.

XIII. NOTICE OF THE NEXT BOARD MEETING

The next Regular meeting of the Board of Trustees of the Clark Public Library is to take place on **November 15, 2022** at 7:30 PM at the Clark Public Library.

XIII. ADJOURNMENT

Upon motion by Karen DeMarco and seconded by Angel Albanese the meeting was adjourned at 8:26 PM by Cynthia Seng.

Respectfully submitted: Donna Roglieri