

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, SEPTEMBER 13,2022
7:30 PM CLARK PUBLIC LIBRARY**

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Seng at 7:07 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

II. ROLL CALL

Trustees present: Angel Albanese, Lisa Dunn, Kathy Palella, Cynthia Seng, Leila Molaie, and Karen DeMarco.

Also in attendance: Director Megan Kociolek

III. PLEDGE OF ALLEGIANCE-MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2022.39

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves **the minutes of the July 12,2022 meeting.**

Upon motion by Lisa Dunn and seconded by Kathy Palella this resolution was unanimously approved.

V. COMMUNICATIONS-N/A

VI. DIRECTOR'S REPORT

- Circulation up to 2019 numbers.
- More members are coming to the library.
- E-Books are also increasing.
- Summer Children's Reading Program went very well.

- Megan produced a tour of the library video, available on the library's website.
- Received furniture samples and a plan for the staff room.

VII PRESIDENT'S REPORT – N/A

VIII COMMITTEE REPORT

Capital Committee: Received and discussed furniture samples and layout.

LXMAC Committee: Committee met and discussed LXMAC system. Will meet again after presentation from Eileen Palmer, Executive Director of LXMAC. Members will visit the Cranford library, which uses LXMAC.

IX FRIEND'S REPORT

- Vendor and Craft Fair on September 10 had 32 vendors plus a food truck.
- Next Friends of the Library meeting is September 19,2022 at 7:00.
- Book and Costume Jewelry Sale will be held on October 29,2022 from 10:00 – 3:00.

X. OLD BUSINESS – N/A

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2022.40

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the bill list in the amount of \$12,394.90.

Upon motion by Leila Molaie and seconded by Lisa Dunn this resolution was unanimously approved by roll call vote.

B. APPROVAL OF CONTRACT FROM JOHNSON SERVICES FOR FIRE SERVICES FOR \$3284.20

RES.2022.41

Upon motion by Kathy Palella and seconded by Leila Molaie this resolution was unanimously approved by roll call vote.

C. APPROVAL OF VENA PROPOSAL FOR CONSTRUCTION WORK IN THE STAFF ROOM NOT TO EXCEED \$2875.00. RES. 2022.42

Upon motion by Karen DeMarco and seconded by Lisa Dunn this resolution was unanimously approved by roll call vote.

D. APPROVAL OF PROPOSAL FROM EDDIE'S PAINTING STAFF ROOM, VESTIBULE, AND STAIRWAY NOT TO EXCEED \$3350.00. RES.2022.43

Upon motion by Leila Molaie and seconded by Angel Albanese this resolution was unanimously approved by roll call vote.

XI PUBLIC PARTICIPATION

As per Board Resolution 92-94 passed June 10, 1992, a member if the public shall be limited to one five-minute session and that the number of periods available to a single individual is limited to two five-minute sessions at the discretion of the chair.

X11 NOTICE OF THE NEXT BOARD MEETING

The next regular board meeting of the Board of Trustees of the Clark Public Library is to take place on **October 11,2022** at 7:30 PM at the Clark Public Library.

XIII ADJOURNMENT

Upon motion by Karen DeMarco and seconded by Kathy Palella the meeting was adjourned at 7:24 PM by Cynthia Seng.

Respectfully submitted: Karen DeMarco

