

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, NOVEMBER 15, 2022
7:30 PM CLARK PUBLIC LIBRARY**

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Seng at 7:30 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

II. ROLL CALL

Trustees present: Allison Kellish, Cynthia Seng, Donna Roglieri, Leila Molaie(via Zoom) and Karen DeMarco.

Also in attendance: Director Megan Kociolek

III. PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2022.47

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **minutes of the October 11, 2022 meeting.**

Upon motion by Karen DeMarco and seconded by Allison Kellish this resolution was unanimously approved.

V. COMMUNICATIONS

- HVAC project started, planned to be finished within 8 weeks. The library needs to close December 2nd and 3rd as a crane is needed and will block the driveway.

VI. DIRECTOR'S REPORT

- Desirae Churchill has been hired for the part time circulation library assistant position.
- We are upgrading the library's server and Sonic Wall.

VII. PRESIDENT'S REPORT – N/A

VIII. COMMITTEE REPORT

- The Capital committee to meet November 29th to continue the furniture purchases discussion.

IX. FRIEND'S REPORT

- Book and jewelry sale was a huge success. Jewelry bingo had approximately 30 people with prizes donated by Touchstone jewelry
- December 8th the Friends will present a "Christmas Carol" program.
- A new TV has been purchased by the Friends.

Upon motion by Cindy Seng and seconded by Karen DeMarco the Board of Trustees moved onto private session at 7:45 pm.

Upon motion by Cindy Seng and seconded by Allison Kellish the Board of Trustees moved into public session at 7:51 pm with no action taken.

X. OLD BUSINESS – N/A

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2022.48

BE IT RESOLVED that the Board of Trustees of the Clark Public hereby approves the bill list in the amount of **\$41,313.98**.

Upon motion by Allison Kellish and seconded by Karen DeMarco this resolution was unanimously approved by roll call vote.

**B. APPROVAL OF EARLY CLOSING ON DEC. 14, 2022 FOR STAFF MEETING
RES.2022.49**

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves **the early closing on December 14, 2022 at 4PM for a staff meeting.**

Upon motion by Karen DeMarco and seconded by Leila Molaie this resolution was unanimously approved.

C. APPROVAL OF SERVER AND FIREWALL PURCHASE RES.2022.50

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the purchase of a **new server and firewall in the amount of \$9980.00.**

Upon motion by Karen DeMarco and seconded by Allison Kellish this resolution was unanimously approved by roll call vote.

XII. PUBLIC PARTICIPATION

As per Board Resolution 92-94 passed June 10, 1992, a member of the public shall be limited to one five-minute session and that the number of periods available to a single individual is limited to two five-minute sessions at the discretion of the chair.

XIII. NOTICE OF THE NEXT BOARD MEETING

The next Regular meeting of the Board of Trustees of the Clark Public Library is to take place on **December 13, 2022** at 7:30 PM at the Clark Public Library.

XIII. ADJOURNMENT

Upon motion by Karen DeMarco and seconded by Angel Albanese the meeting was adjourned at 7:53 PM by Cynthia Seng.

Respectfully submitted: Donna Roglieri