

MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, FEBRUARY 14, 2023
7:30 PM CLARK PUBLIC LIBRARY

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Seng at 7:32 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

II. ROLL CALL

Trustees present were: Angel Albanese, Kathy Palella, Lisa Dunn, Allison Kellish (via Zoom), Cynthia Seng, Leila Molaie, Karen DeMarco and Donna Roglieri.

Also in attendance Director Megan Kociolek.

III. PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2023.15

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **minutes of the January 8, 2023 reorganization and regular meetings** as distributed to all members.

Upon motion by Karen DeMarco and seconded by Kathy Palella this motion was unanimously approved.

V. COMMUNICATIONS

- A patron complained about the handicap ramp in the front of the building, they stated it was not ADA compliant. Megan responded to the complaint by suggesting alternate entrance (ramp in back), curbside pickup, homebound drop off and Rich

O'Connor, town engineer, will be investigating/inspecting the front entrance ramp.

- Unico donated \$100 to the Library and \$400 to the Friends of the Library and the money will be used to update the landscaping in the front of the building.
- It may be that someone is stealing things off the reference desk and it was suggested that cameras be installed.

VI. DIRECTOR'S REPORT

- There was a minor flood in the basement. The plumber came very quickly. ServPro came out. DPW has been in. It forced a "spring cleaning".
- Charlene has prepared a rough draft budget. The Budget committee needs to meet.

VII. PRESIDENT'S REPORT - N/A

VIII. FRIENDS' REPORT

- We made \$200 with jewelry sale
- We are sponsoring another one woman show on April 20th, 'Women of the Titanic'
- We purchased a variety of items for the teen and childrens' areas

IX. COMMITTEE REPORTS

Trustees selected new committee members for 2023:

- **Personnel:** Angel Albanese, Lisa Dunn, Leila Molaie
- **Finance:** Angel Albanese, Kathy Palella, Allison Kellish
- **Strategic Planning:** Donna Roglieri, Karen DeMarco, Kathy Palella

- **Capital Planning/Building:** Donna Roglieri, Karen DeMarco, Lisa Dunn
- **Health and Safety:** Donna Roglieri, Karen DeMarco, Lisa Dunn
- **Policy and Procedures:** Carla Wagner, Karen DeMarco, Leila Molaie

X. OLD BUSINESS - N/A

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2023.16

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the bill list in the amount of **\$23,869.80.**

Upon motion by Lisa Dunn and seconded by Leila Molaie this resolution was unanimously approved by roll call vote.

B. APPROVAL OF MCINTYRE'S ESTIMATE

RES.2023.17

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the McIntyre's estimate not to exceed the amount of **\$1500.00.**

Upon motion by Karen DeMarco and seconded by Leila Molaie this resolution was unanimously approved by roll call vote.

C. APPROVAL TO MOVE \$9000.00 INTO CAPITAL

RES.2023.18

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves moving **\$9000.00 into Capital.**

Upon motion by Kathy Palella and seconded by Lisa Dunn this resolution was unanimously approved by roll call vote.

XII. PUBLIC PARTICIPATION

As per Board Resolution 92-24 passed June 10, 1992, a member of the public will be limited to one five minute period and that the number of periods available to a single individual is limited to two five minute sessions at the discretion of the chair.

XIII. NOTICE OF THE NEXT BOARD MEETING

The next Regular meeting of the Board of Trustees of the Clark Public Library is to take place on **March 14, 2023** at **6:30PM** at the Clark Public Library.

XIV. ADJOURNMENT

Upon motion by Karen DeMarco and seconded it by Lisa Dunn the meeting was adjourned at 8:23 PM by Cynthia Seng.

Respectfully submitted: Donna Roglieri