

**MINUTES OF THE BOARD OF TRUSTEES  
OF THE CLARK PUBLIC LIBRARY  
TUESDAY, January 10, 2023  
7:30 PM CLARK PUBLIC LIBRARY**

**I. OPEN PUBLIC MEETING**

The meeting was called to order by Cynthia Seng at 7:24 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

**II. ROLL CALL**

Trustees present were: Angel Albanese, Lisa Dunn, Kathy Palella, Cynthia Seng, Donna Roglieri, Karen DeMarco, Carla Wagner, Leila Molaie and Allison Kellish (via Zoom).

Also, in attendance Director Megan Kociolek.

**III. PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE - Waived**

**IV. APPROVAL OF MINUTES**

**RES.2023.10**

- A. BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the **minutes of the December 13, 2022 meeting.**

Upon motion by Karen DeMarco and seconded by Lisa Dunn this motion was unanimously approved.

**V. COMMUNICATIONS**

- LMxAC has a new executive director: Eric Lozauskas.

**VI. DIRECTOR’S REPORT**

- Megan attended her first LMxAC general membership meeting in December.

**VII. PRESIDENT’S REPORT – N/A**

**VIII. COMMITTEE REPORTS**

- The Finance Committee has determined that the profit and loss sheet does not show all data necessary. The Library is going to update QuickBooks program to include the budget and an improved report comparing budget vs actual numbers.

**IX. FRIENDS REPORT**

- Next costume jewelry sale will be a Saturday in February. On Sunday, February 19<sup>th</sup>, they will host a “Bring your child to the library” day with the Friends donating an ice cream sundae social.
- The Friends will be doing a wish list to donate to the Library through Amazon.

**X. OLD BUSINESS ~ N/A**

**XI. NEW BUSINESS**

**A. APPROVAL OF BILLS**

**RES.2023.11**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the bill list in the amount of **\$17,597.40**.

Upon motion by Lisa Dunn and seconded by Allison Kellish this resolution was unanimously approved by roll call vote.

**B. APPROVAL OF INTERIM BUDGET**

**RES.2023.12**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the interim budget of **26.25% of the 2022 budget of \$1,008.141.00**.

Upon motion by Karen DeMarco and seconded by Donna Roglieri this motion was unanimously approved by roll call vote.

**C. APPROVAL OF PSEG BILL OF \$1,961.03**

**RES.2023.13**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves **the PSEG bill in the amount of \$1,961.03**.

Upon motion by Lisa Dunn and seconded by Carla Wagner this motion was unanimously approved by roll call vote.

**D. APPROVAL OF NJ AMERICAN WATER BILL OF \$313.43**

**RES.2023.14**

**BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the **NJ AMERICAN WATER BILL in the amount of \$313.43**.

Upon motion by Karen DeMarco and seconded by Angel Albanese this motion was unanimously approved by roll call vote.

**XII. PUBLIC PARTICIPATION**

As per Board Resolution 92-24 passed June 10, 1992, a member of the public will be limited to one five-minute period and that the number of periods available to a single individual is limited to two five-minute sessions at the discretion of the chair.

**Upon motion by Megan Kociolek and seconded by Cynthia Seng the Board of Trustees of the Clark Public Library went into private session at 8:09 PM.**

**Upon motion by Karen DeMarco and seconded by Lisa Dunn the Board of Trustees of the Clark Public Library returned to public session at 8:16 PM.**

**XIII. NOTICE OF NEXT BOARD MEETING**

The next Regular meeting of the Board of Trustees of the Clark Public Library is to take place on **February 14, 2023 at 7:30 pm at the Clark Public Library.**

**XIV. ADJOURNMENT**

Upon motion by Angel Albanese and seconded by Karen DeMarco the meeting was adjourned at 8:17 PM by Cynthia Seng.

Respectfully Submitted: Donna Roglieri