

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, MARCH 14, 2023**

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Seng at 6:32 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

II. ROLL CALL

Trustees present were: Lisa Dunn, Cynthia Poeltler Seng, Donna Roglieri, Leila Molaie, Karen DeMarco, and Carla Wagner.

Also in attendance: Director Megan Kociolek

III. PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2023.19

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves **the minutes of the February 14, 2023 meeting** as distributed to all members.

Upon motion by Carla Wagner and seconded by Karen DeMarco this motion was unanimously approved.

V. COMMUNICATIONS

- Eric is the new executive director of LMxAC. He has new ideas and listened to staff concerns regarding the catalog they have.

VI. DIRECTOR'S REPORT

- Our LMxAC Go Live date is 9/28/23
- The Scream Truck did a commercial at the Library
- Megan wants to host an open house in October for our patrons and Board members to learn about LMxAC.

VII. PRESIDENT'S REPORT - N/A

VIII. FRIENDS' REPORT

- Carla brought her children to Library Day and they had fun
- 220 pieces of jewelry were sold at the last sale
- April 20th is next jewelry sale
- May 13th the Friends will be hosting a "Cash for Gold" night along with a plant and flower sale
- September 30th will be the Vendor and Craft Fair
- Friends are purchasing a new couch for the staff room

IX. COMMITTEE REPORTS - N/A

X. OLD BUSINESS - N/A

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2023.20

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the bill list **in the amount of \$20, 559.70.**

Upon motion by Lisa Dunn and seconded by Karen DeMarco this resolution was unanimously approved by roll call vote.

B. APPROVAL OF FURNITURE PURCHASE FOR STAFF ROOM NOT TO EXCEED \$4800.00

RES.2023.21

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **furniture estimate not to exceed the amount of \$4800.00.**

Upon motion by Karen DeMarco and seconded by Leila Molaie this motion was unanimously approved by roll call vote.

C. APPROVAL OF EARLY CLOSING ON 8/23 AND 8/30 FOR STAFF TRAINING

RES.2023.22

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves **early closing on 8/23 and 8/30.**

Upon motion by Carla Wagner and seconded by Lisa Dunn this motion was unanimously approved.

D. APPROVAL FOR A ONE TIME MERIT BASED RAISE OF \$0.25 PER HOUR RETROACTIVE TO JANUARY 1, 2023 FOR CHARLENE HAYDEN

RES.2023.23

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves a **one time merit based raise of \$0.25 per hour retroactive to January 1, 2023 for Charlene Hayden.**

Upon motion by Karen DeMarco and seconded by Carla Wagner this motion was unanimously approved.

XII. PUBLIC PARTICIPATION

As per Board Resolution 92-24 passed June 10, 1992, a member of the public will be limited to one five minute period and that the number of periods available to a single individual is limited to two five minute sessions at the discretion of the chair.

XIII. NOTICE OF THE NEXT BOARD MEETING

The next Regular meeting of the Board of Trustees of the Clark Public is to take place on **April 14, 2023 at 7:30 PM** at the Clark Public Library.

XIV. ADJOURNMENT

Upon motion by Lisa Dunn and seconded by Karen DeMarco the meeting was adjourned at 6:56 PM by Cynthia Seng.

Respectfully submitted,

Donna Roglieri