

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, MAY 9, 2023**

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Seng at 7:38 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.pursuant to notice publicly posted at the library.

II. ROLL CALL

Trustees present were: Cynthia Poeltler Seng, Donna Roglieri, Leila Molaie, Karen DeMarco, Carla Wagner, Lisa Dunn and Allison Kellish.

Also in attendance: Director Megan Kociolek

III. PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2023.28

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves **the minutes of the April 11, 2023 meeting** as distributed to all members.

Upon motion by Allison Kellish and seconded by Carla Wagner this motion was unanimously approved.

V. COMMUNICATIONS

- Bob is very interested in building a little free library for outside our building.

VI. DIRECTOR'S REPORT

- A draft recording policy is being looked at by the Township lawyer. Staff are being educated about what to do if someone wants to record in the library.
- The Strategic Plan is now going to be our Strategic Roadmap.
- August is training for LMxAC, September 28 is our go live date.
- Megan will begin to obtain quotes for security cameras on doors.
- Sept is Library sign up month

- October 19th the library will be hosting an Open House.

VII. PRESIDENT'S REPORT

- Flyer for Annual Report 2022 will go to Tap into Clark so the public can see our numbers and statistics for the library.

VIII. FRIENDS' REPORT

- April 12th The Titanic program was fabulous and the jewelry sale was successful.
- October 16th we will be hosting The History of Witchcraft program.
- This Saturday is a flower sale along with a buy back gold / jewelry sale.

IX. COMMITTEE REPORTS

- Strategic Planning Committee to meet in June

X. OLD BUSINESS - N/A

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2023.29

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the bill list **in the amount of \$15,826.96.**

Upon motion by Karen DeMarco and seconded by Lisa Dunn this resolution was unanimously approved by roll call vote.

B. APPROVAL OF ROCKET LANGUAGE QUOTE FOR \$1095

RES.2023.30

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **Rocket Language quote not to exceed \$1095.**

Upon motion by Lisa Dunn and seconded by Allison Kellish this resolution was unanimously approved by roll call vote.

XII. PUBLIC PARTICIPATION

As per Board Resolution 92-24 passed June 10, 1992, a member of the public will be limited to one five minute period and that the number of periods available to a single individual is limited to two five minute sessions at the discretion of the chair.

XIII. NOTICE OF THE NEXT BOARD MEETING

The next Regular meeting of the Board of Trustees of the Clark Public is to take place on **June 13, 2023 at 7:30 PM** at the Clark Public Library.

XIV. ADJOURNMENT

Upon motion by Karen DeMarco and seconded by Leila Molaie the meeting was adjourned at 8:14 PM by Cynthia Seng.

Respectfully submitted,

Donna Roglieri