

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, DECEMBER 12, 2023**

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Seng at 7:39 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.pursuant to notice publicly posted at the library.

II. ROLL CALL

Trustees present were: Cynthia Poeltler Seng, Donna Roglieri, Leila Molaie (via Zoom), Karen DeMarco, Carla Wagner, Angel Albanese, Kathy Palella and Allison Kellish (via Zoom).

Also in attendance: Director Megan Kociolek

III. PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2023.48

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves **the minutes of the November 14, 2023 meeting** as distributed to all members.

Upon motion by Donna Roglieri and seconded by Leila Molaie this motion was unanimously approved.

Upon motion by Karen DeMarco and seconded by Angel Albanese the Board of Trustees of the Clark Public Library moved into private session at 7:47 pm to discuss personnel matters.

Upon motion by Karen DeMarco and seconded by Allison Kellish the Board of Trustees of the Clark Public Library returned to public session at 8:17 pm. No action was taken.

V. COMMUNICATIONS

- The Union Contract demands were presented to Donna Roglieri
- Personnel committee can meet in January to discuss contract negotiations

VI. DIRECTOR'S REPORT

- The electrical work estimate has been received.
- Deidre's civil service promotion is nearing completion.

VII. PRESIDENT'S REPORT - N/A

VIII. FRIENDS' REPORT

- January 28 is Jewelry Bingo
- February 8 is a one woman show 'Martha Washington'
- Friends purchased movable puzzle table and a new book display for teens
- Will be hosting a hot chocolate night at the library

IX. COMMITTEE REPORTS

- Personnel committee to meet in January

X. OLD BUSINESS - N/A

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2023.49

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby

approves the bill list **in the amount of \$26,308.94**

Upon motion by Kathy Palella and seconded by Allison Wagner this resolution was unanimously approved by roll call vote.

B. APPROVAL OF RECONSIDERATION REQUEST FORM RES.2023.50

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **request for reconsideration form.**

Upon motion by Karen DeMarco and seconded by Carla Wagner this resolution was unanimously approved.

C. APPROVAL OF ELECTRICAL WORK NOT TO EXCEED \$10,245 RES.2023.51

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the estimate for **electrical work in the amount of \$10,24**

Upon motion by Carla Wagner and seconded by Allison Kellish this resolution was unanimously approved by roll call vote.

D. APPROVAL OF 2024 HOLIDAY SCHEDULE RES.2023.52

January 1, 2024	Monday	New Year's Day*
January 15, 2024	Monday	Martin Luther King Jr.*
February 12, 2024	Monday	Lincoln's Birthday***
February 19, 2024	Monday	President's Day*
March 29, 2024	Friday	Good Friday*
March 31, 2024	Sunday	Easter Sunday
May 25, 2024	Saturday	Memorial Day Weekend
May 26, 2024	Sunday	Memorial Day Weekend

May 27, 2024	Monday	Memorial Day*
June 21, 2024	Friday	Juneteenth*
July 4, 2024	Thursday	Independence Day*
August 30, 2024	Saturday	Labor Day Weekend
September 1, 2024	Sunday	Labor Day Weekend
September 2, 2024	Monday	Labor Day*
October 14, 2024	Monday	Columbus Day*
November 11, 2024	Monday	Veteran's Day*
November 28, 2024	Thursday	Thanksgiving*
November 29, 2024	Friday	Day after Thanksgiving*
December 24, 2024	Tuesday	Christmas Eve (swap for Lincoln's Bday)
December 25, 2024	Wednesday	Christmas Day*

***Reflects a paid holiday**

*****Request Christmas Eve 12/24/24 in exchange for Lincoln's Birthday, employees choice of day**

Additional Early Closings

November 27, 2024	Wednesday	Close at 1:00 PM
December 31, 2024	Tuesday	Close at 1:00 PM

Sunday hours are suspended for the summer as of May 1, 2024

Sunday hours resume September 8, 2024 (1st Sunday after Labor Day)

2025

January 1, 2025

Wednesday

New Year's Day*

XII. PUBLIC PARTICIPATION

As per Board Resolution 92-24 passed June 10, 1992, a member of the public will be limited to one five minute period and that the number of periods available to a single individual is limited to two five minute sessions at the discretion of the chair.

XIII. NOTICE OF THE NEXT BOARD MEETING

The next Regular meeting of the Board of Trustees of the Clark Public is to take place on **January 9 , 2024 immediately following** the reorganization meeting which will begin at 7:30 pm at the Clark Public Library.

XIV. ADJOURNMENT

Upon motion by Karen DeMarco and seconded by Kathy Palella the meeting was adjourned at 8:26 PM by Cynthia Seng.

Respectfully submitted,

Donna Roglieri