

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, JANUARY 23, 2024
7:30 PM CLARK PUBLIC LIBRARY**

I. OPEN PUBLIC MEETING

The meeting was called to order by Donna Roglieri at 7:42 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

II. ROLL CALL

Trustees present were: Angel Albanese, Lisa Dunn, Kathy Palella, Donna Roglieri, Karen DeMarco, Carla Wagner, and Leila Molaie

Also, in attendance Director Megan Kociolek.

III. PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE - Waived

IV. APPROVAL OF MINUTES

RES.2024.10

- A. BE IT RESOLVED** that the Board of Trustees of the Clark Public Library hereby approves the **minutes of the December 12, 2023 meeting.**

Upon motion by Karen DeMarco and seconded by Carla Wagner this motion was unanimously approved.

V. COMMUNICATIONS

- J. Ulrich from Town Hall came to the library to look at furniture. The township is looking to go out to bond and replace more of our furniture and desks.
- A library assistant gave her 2-week notice. Megan will begin search for a replacement. The starting rate for a library assistant is \$15.21 an hour.
- New tables came for the staff room. They look great.

VI. DIRECTOR'S REPORT

- LMxAC will initiate a new ILS catalog beginning in June. Currently the LMx app does not work.

- On February 7th NJSL will be hosting a virtual Strategic Planning session. Megan will be attending and all strategic planning committee members are encouraged to also attend.
- Teen programs are increasing
- One of our board members, Leila Molaie, has written and published books on ADHD and will be giving a presentation at the library on March 11.
- On February 8th, the Library is hosting a Martha Washington program
- ON February 20th, there will be an Underground Railroad program
- In April, Save Union County Historical Sites lecture.

VII. PRESIDENT'S REPORT

- Donna thanked everyone for their continued hard work and dedication to the Library.

VIII. COMMITTEE REPORTS

- Personnel committee will be meeting February 3rd at 9:00 am

IX. FRIENDS REPORT

- Bingo will be held on January 28th
- Wish lists are due February 5th

X. OLD BUSINESS

- There is an ongoing Eagle Scout Lego project, that will include a Lego lending library

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2024.11

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the bill list in the amount of **\$15,078.18**.

Upon motion by Lisa Dunn and seconded by Leila Molaie this resolution was unanimously approved by roll call vote.

B. APPROVAL OF INTERIM BUDGET

RES.2024.12

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the interim budget of **26.25% of the 2023 budget of \$1,136,128.00.**

Upon motion by Angel Albanese and seconded by Karen DeMarco this motion was unanimously approved by roll call vote.

C. APPROVAL OF ESTIMATED PSEG BILL

RES.2024.13

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves **the PSEG bill, the amount not to exceed #3500.00.**

Upon motion by Angel Albanese and seconded by Lisa Dunn this motion was unanimously approved by roll call vote.

D. RETROACTIVE APPROVAL OF NEW COMPUTER PURCHASE RES.2024.14

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the new computer purchase in the amount of \$1370.00.

Upon motion by Karen DeMarco and seconded by Carla Wagner this motion was unanimously approved by roll call vote.

XII. PUBLIC PARTICIPATION

As per Board Resolution 92-24 passed June 10, 1992, a member of the public will be limited to one five-minute period and that the number of periods available to a single individual is limited to two five-minute sessions at the discretion of the chair.

XIII. NOTICE OF NEXT BOARD MEETING

The next Regular meeting of the Board of Trustees of the Clark Public Library is to take place on **February 13, 2024**, at 7:30 pm at the Clark Public Library.

XIV. ADJOURNMENT

Upon motion by Karen DeMarco and seconded by Kathy Palella the meeting was adjourned at 8:34 PM by Donna Roglieri

Respectfully Submitted,
Donna Roglieri