

Library of Things Policy

Lending Policy:

- Items may be borrowed for 7 days. Items can be borrowed for longer than 7 days at the discretion of the library staff.
- You may renew the item once for an additional 7 days if there are no reserves.
- Borrowers may check out **up to two items** at a time.
- **Overdue fines** are **\$2.00 per day**, with a **maximum fine of \$25.00 per item**.
- The Library of Things is available for checkout **only to Clark resident cardholders** who are **18 years or older** and **in good standing** with the library.

Returning Library of Things Items:

- **Items must be returned in person** to the Clark Library and **may not** be placed in the outside book drop or returned to another library.
- **Items must be clean, complete, and packed as they were received.**
- A **content list** is included with each item for reference.
- While items are **checked in immediately upon return**, the Library **reserves the right** to follow up regarding any missing or damaged parts.

Responsibility for Replacement Cost of Lost or Damaged Parts and/or Items/Kits/Games:

- **Borrowers are responsible** for the full replacement cost of any **lost, damaged, or incomplete** Library of Things materials.
- The Library **does not accept** replacement items, kits, or games in lieu of payment.
- **Replacement costs** are provided for each item.
- **Please note:** This is a lending program only; the **Library staff is not available** to provide instruction on the use of Library of Things materials.

Approved by the Board of Trustees: February 2025