

**MINUTES OF THE BOARD OF TRUSTEES
OF THE CLARK PUBLIC LIBRARY
TUESDAY, April 14, 2026
7:30 PM CLARK PUBLIC LIBRARY**

I. OPEN PUBLIC MEETING

The meeting was called to order by Cynthia Poeltler at 7:30 PM in accordance with the Open Public Meeting Act NJSA 10:46 et seq.

II. ROLL CALL

Trustees present were: Cynthia Poeltler Seng, Lisa Dunn, Kathy Palella, Allison Kellish, Donna Roglieri, Karen DeMarco, Carla Wagner and Leila Molaie

Also, in attendance Director Megan Kociolek.

III. PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

RES.2026.27

A. BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **minutes of the March 10, 2026 meeting.**

Upon motion by Allison Kellish and seconded by Karen DeMarco this motion was unanimously approved.

V. COMMUNICATIONS

- The Township has mandated that all volunteers watch a 15 minute video.
- The State has mandated each trustee must have 2 hours of education
- Financial disclosure form must be filled out by April 30, 2026

VI. DIRECTOR'S REPORT

- Megan and Charlene looked for a more cost effective elevator repair company to fix and service our elevator.
- The personnel committee met and wants to implement background checks on all new hires. Policy will need to be written.

- Print management system is experiencing ongoing technical issues. *Stella* went out to bid on this company and it is a secure site.
- Charlene's computer and two public computers were not operating correctly and will need to be replaced quickly.
- Sound system is currently not working at all. Law Soft has submitted a quote to replace old sound system

VII. PRESIDENT'S REPORT - N/A

VIII. FRIENDS' REPORT

- May 2nd is our book, puzzle and jewelry sale. Gold buy back will also be there

IX. COMMITTEE REPORTS - N/A

X. OLD BUSINESS - N/A

XI. NEW BUSINESS

A. APPROVAL OF BILLS

RES.2026.28

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the bill list in the amount of **\$30,427.93**.

Upon motion by Lisa Dunn and seconded by Kathy Palella this resolution was unanimously approved by roll call vote.

B. APPROVAL OF ENVISIONWARE 2 YEAR CONTRACT

RES.2026.29

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **EnvisionWare** quote not to exceed **\$2655 for the first year and \$1796 for the second year**.

Upon motion by Karen DeMarco and seconded by Allison Kellish this motion was unanimously approved by roll call vote.

C. APPROVAL TO CHANGE THE OCTOBER BOARD MEETING DATE RES.2026.30

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves **the date change of the Board of Trustees meeting date from 10/3 to 10/6**

Upon motion by Lisa Dunn and seconded by Donna Roglieri this motion was unanimously approved.

D. APPROVAL OF SOUND SYSTEM QUOTE RES.2026.31

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves the **sound system quote in the amount not to exceed \$5071.**

Upon motion by Karen DeMarco and seconded by Kathy Palella this resolution was unanimously approved by roll call vote.

E. APPROVAL OF SWITCHING FROM ARROW ELEVATOR CO. TO SHARP ELEVATOR CO. RES.2026.32

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves **switching from Arrow Elevator Co. to Sharp Elevator Co.**

Upon motion by Lisa Dunn and seconded by Leila Molaie this resolution was unanimously approved.

F. RETROACTIVE APPROVAL OF REPLACING 3 COMPUTERS RES.2026.33

BE IT RESOLVED that the Board of Trustees of the Clark Public Library hereby approves **the retroactive replacement of three (3) computers for the library in the amount of \$2515.**

Upon motion by Karen DeMarco and seconded by Lisa Dunn this resolution was unanimously approved by roll call vote.

XII. PUBLIC PARTICIPATION

As per Board Resolution 92-24 passed June 10, 1992, a member of the public will be limited to one five-minute period and that the number of periods available to a single individual is limited to two five-minute sessions at the discretion of the chair.

XIII. NOTICE OF NEXT BOARD MEETING

The next Regular meeting of the Board of Trustees of the Clark Public Library is to take place on **May 12, 2026, at 7:30** pm at the Clark Public Library.

XIV. ADJOURNMENT

Upon motion by Leila Molaie and seconded by Lisa Dunn the meeting was adjourned at 7:59PM by Cynthia Poeltler Seng.

Respectfully Submitted,
Donna Roglieri